



BSB51107 Diploma of Management

Please ensure that this course is currently not in offer. For more information please contact our administration department or send an email at info@windsor-ic.com.au.

Course Description

This qualification reflects the role of individuals who are engaged to manage the work of others or to add value to or review management practices. Their role may be in any industry or organisational setting. Typically people in these roles will have considerable experience in their respective industries or vocational areas and couple an informed perspective of the specific work requirements with their managerial approaches.

The BSB51107 Diploma of Management requires a sound theoretical knowledge base and managerial competencies to plan, carry out and evaluate own work and/or the work of a team.

Duration of the course

This program is delivered over a period of 25 weeks of face to face training (500 student contact hours) excluding the term/semester breaks.

Job Roles

Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- Manager

Pathways from the qualification

After achieving the BSB51107 Diploma of Management, candidates may undertake the BSB60407 Advanced Diploma of Management, or a range of other Advanced Diploma qualifications.

Total number of units to be completed = 8

5 core unit plus 3 elective units

Entry Requirements

- Be 18 years of age or over;
- Have satisfactorily completed Year 12 (Australia or equivalent) and;



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- Have an IELTS academic score of 5.5 with no single band less than 5.5 (or equivalent TOEFL);
- Has achieved the BSB40507 Certificate IV in Business Administration from any other college or BSB40507 Certificate IV in Business Administration or other relevant qualification/s or;
- Provide evidence of competency in the majority of units required for the above qualification or;
- Two years vocational experience managing a business in a range of organisations without a formal business qualification.
- With some vocational experience assisting in a range of support roles without a formal business qualification.

No.	Code	Unit of Competency	Core/ Elective
5 Compulsory Units			
1.	BSBMGT502B	Manage people performance	Core
2.	BSBFIM501A	Manage budgets and financial plans	Core
3.	BSBOHS509A	Ensure a safe workplace	Core
4.	BSBMGT515A	Manage operational plan	Core
5.	BSBMGT516A	Facilitate continuous improvement	Core
3 Elective Units			
1.	BSBWRK509A	Manage industrial relations	Elective
2.	BSBHRM402A	Recruit, select and induct staff	Elective
3.	BSBINM501A	Manage an information or knowledge management system	Elective

For more information on Units of competency listed above, please visit www.ntis.gov.au